



Table Captain 101

Thank you for your interest in becoming a Table Captain at NCCJ's Annual NCCJ Brotherhood/Sisterhood Citation Award Dinner! On November 9, we will gather to celebrate 80 years of NCCJ in the Triad and honor local leaders **Dr. Thomas S. Haggai** and **Julie Peoples** for their extraordinary efforts to build a better community for all of us.

Role & Responsibilities

As a Table Captain, you are hosting a table of 10 individual ticket holders (including yourself!) Table Captains will be recognized in the dinner program and on lists of sponsors and supporters.

Your responsibilities are to:

1. [Purchase your own ticket](#)
2. Reach out to people in your network (friends, colleagues, neighbors, people you know from a book club or the gym), inviting them to get a ticket and sit with you
3. Act as the "point person" for your table, making sure the NCCJ staff know the names of the other guests at your table

NCCJ staff will do everything else - collect funds, provide guests with dinner details, and handle all other details. They can also give you sample emails and other support to help recruit guests for your table.

Details

What: Brotherhood/Sisterhood Citation Award Dinner

When: Thursday, November 9, 2017; reception @ 5:45, dinner and program @6:45

Where: Koury Convention Center – Guilford Ballroom

Attire: Business Casual

Tickets are \$150/person – [click here](#) or call 336-272-0359 to purchase.

Questions? Don't hesitate to reach out to Susie Williams at NCCJ at swilliams@nccjtriad.org or 336-272-0359 x16. She's here to provide help and support every step of the way.